

STATE OF TEXAS  
COUNTIES OF POTTER AND RANDALL  
CITY OF AMARILLO

On Thursday, August 2, 2012 the Advisory Commission for People with Disabilities (ACPD) held a regular meeting in the Commission Chambers on the 3<sup>rd</sup> floor of City Hall at 12:00 p.m.

VOTING MEMBERS	PRESENT TODAY	NO. OF MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED SINCE APPOINTMENT
Richard Wagner III	YES	230	197
Myrtle Hodge	NO	46	42
Joe Rogers	YES	23	21
Doug Hammett	YES	23	18
Mark Sturkie	YES	24	21
Jim Mitchell	YES	21	17
Hilda Easley	NO	18	16

STAFF MEMBERS PRESENT: Judy Phelps, Amanda Pallares, Jenifer Ledbetter, Isaac Rangel

CITIZENS IN ATTENDANCE: 5      MEDIA IN ATTENDANCE: 0

**ITEM 1: Approve minutes from meeting held on Thursday, May 3, 2012**

Motion to approve the minutes of the meeting was made by Joe Rogers, seconded by Richard Wagner and carried a vote of 3: 0: 2, with Jim Mitchell and Doug Hammett abstaining due to absence on June 7, 2012.

**ITEM 2: Present the updated LEP Maps and the updated Pictograph Book for comments and discussion.**

Jenifer Ledbetter spoke explaining the Transit department obligations to Title VI Limited English Proficiency regulations stating that Transit staff have attended or worked with organizations on several public participation events, including Catholic Family Services, Division of Assistive Rehabilitative Services, Panhandle Independent Living Center, and Panhandle Regional Planning Commission. Ms. Ledbetter discussed the Public Transportation Forum held at the Civic Center on July 26<sup>th</sup> where Transit staff gathered comments on the new maps, foreign language maps and pictograph books. Suggestions for improvements to the maps from these events were to create a bicycle map for each bus route, create a Braille map, and create a community service organizations map.

Changes from the previous ACPD meeting for the pictograph book seatbelt page were made, making the seatbelt clearly visible in the pictures. Ms. Ledbetter presented the large foreign language maps, pictograph maps, the Spanish maps, and the new fixed route maps, explaining that these were the maps presented at the Public Transportation Forum. Jim Mitchell suggested putting associated bus stop number by the services listed on the pictograph maps, thereby helping people clearly see which bus stop goes with each service on the route.

**ITEM 3: Discuss the updates for Phase IV for the Bus Stop Improvement Project.**

Isaac Rangel from the Engineering Department informed the board an update on Phase IV. The Engineering Department sent out all the surveys for the right of way dedications a week ago, and has already received one signed survey. The owners of each property have until August 6, 2012 to return their surveys. Mr. Rangel plans to start advertising for Phase IV sometime in September.

**ITEM 4: Announcements**

Judy Phelps, Transit Manager made an announcement that on September 13, 2012 the Transit Department will be participating in an Amarillo College Resource Fair from 10am – 2pm. She also stated that on August 14, 2012 at 1:30pm the Transit Department, the Purchasing Department, and Contract Procurement Center will be part of a DBE forum at the Civic Center. This forum will provide small businesses aid in the bid process, bonds, and information on how to become a disadvantaged business enterprise.